

TABLE OF CONTENTS

DISCLAIMER	iii
INTRODUCTION	1
CHAPTER 1 - FILING THE NOTICE OF APPEAL	3
Deciding If You Can Appeal What The Trial Court Did.....	3
Finding The Appealable Decision In The Record	4
Preparing The Notice of Appeal	6
Filing Fees.....	7
Defaults	7
Time Limits for Filing a Notice of Appeal	8
CHAPTER 2 - DESIGNATING THE RECORD.....	10
Preparing the Clerk’s Transcript/CRC Rule 5.1 Appendix	11
Clerk’s Transcript	12
Clerk’s Fees	13
5.1 Appendix.....	14
Reporter’s Transcript	15
Reporter’s Fees	16
Record Problems	17
CHAPTER 3 - CIVIL CASE INFORMATION STATEMENT	19
CHAPTER 4 - BRIEFING THE CASE.....	20
Appellant’s Opening Brief (green)	20
Time Limits.....	21
Contents	21
Cover.....	22
Table of Contents and Table of Authorities.....	22
Statement of the Case.....	22
Statement of Appealability	23
Statement of the Facts	23
Argument	24
Conclusion	26
Certificate of Compliance and Proof of Service	26
Respondent’s Brief (yellow).....	26
Time Limits.....	26
Contents	27
Appellant’s Reply Brief (tan).....	28
Time Limits.....	28
Contents	28
Some Important Things to Remember When Writing Your Briefs.....	28

CHAPTER 5 - MOTIONS, APPLICATIONS, STIPULATIONS, ABANDONMENT, AND ONLINE CASE INFORMATION	37
Motions	37
Motion to Augment the Record	38
Applications and Stipulations	39
Applications/Stipulations for Extension of Time to File Brief.....	39
Abandonment, Settlement, and Dismissal	40
Online Case Information & E-mail Notification	41
CHAPTER 6 - ORAL ARGUMENT	43
Requesting oral argument	43
Preparing for oral argument	43
Oral argument	44
CHAPTER 7 - WHAT YOU CAN DO AFTER THE COURT FILES ITS OPINION	47
Petition for Rehearing	47
Review in the California Supreme Court.....	48
The Remittitur	49

Appendices

- Appendix 1 - Timeline
- Appendix 2 - Courts and Public Law Libraries
- Appendix 3 - Citing Your Sources of Information
- Appendix 4 - Glossary (Definition of Terms)
- Appendix 5 - Bibliography
- Appendix 6 - Preparing an Appendix
- Appendix 7 - Summary Judgment and Demurrer

Sample Forms and Instructions

- A - Notice of Appeal
- B - Notice of Entry of Judgment
- C - Proof of Service by Mail
- D - Application for Waiver of Court Fees and Costs
- E - Order on Application for Waiver of Court Fees and Costs
- F - Notice Designating Record on Appeal
- G - Cover for Rule 5.1 Appendix
- H - Chronological Index for Rule 5.1 Appendix
- I - Alphabetical Index for Rule 5.1 Appendix
- J - Civil Case Information Statement
- K - Sample Brief
- L - Memorandum of Points and Authorities for Motion to Augment
- M - Declaration in Support of Motion to Augment
- N - Motion to Augment Record on Appeal (Documents Attached)
- O - Motion to Augment Record on Appeal (Documents Requested)
- P - Motion to Augment Record on Appeal with Reporter's Transcript
- Q - Stipulation to Extend Time to File Brief
- R - Application for Extension of Time to File Brief
- S - Petition for Rehearing
- T - Abandonment of Appeal (Unlimited Civil Case)
- U - Request for Dismissal of Appeal (Civil Case)

ASSOCIATED SAMPLE FORMS AND APPENDICES BY CHAPTER

INTRODUCTION

Appendix 1
Appendix 4

CHAPTER 1 - FILING THE NOTICE OF APPEAL

Sample Form A
Sample Form C
Sample Form D
Sample Form E
Appendix 2
Appendix 7

CHAPTER 2 - DESIGNATING THE RECORD

Sample Form D
Sample Form E
Sample Form F
Appendix 3
Appendix 6

CHAPTER 3 - CIVIL CASE INFORMATION STATEMENT

Sample Form J

CHAPTER 4 - BRIEFING THE CASE

Sample Form C
Sample Form K
Sample Form Q
Sample Form R
Appendix 2
Appendix 3
Appendix 7

CHAPTER 5 - MOTIONS, APPLICATIONS, STIPULATIONS, ABANDONMENT, AND ONLINE CASE INFORMATION

Sample Form C
Sample Form L
Sample Form M
Sample Form N
Sample Form O
Sample Form P
Sample Form Q
Sample Form R
Sample Form T
Sample Form U

CHAPTER 6 - ORAL ARGUMENT

Sample Form C

CHAPTER 7 - WHAT YOU CAN DO AFTER THE COURT FILES ITS OPINION

Sample Form C

Sample Form S